

# Reference Request Form

PLEASE RETURN **BY FRIDAY 18<sup>th</sup> JANUARY 2019**



<b>FULL NAME of Applicant:</b>	
<b>Date of Birth:</b>	
<b>School:</b>	
<b>School Email:</b>	
<b>Head of Year 11:</b>	

Dear Sir/Madam,

As **the above named** applicant has applied to study A Levels at our school, please would you fill in the following reference and add any further comments to advise us on the suitability of them studying an advanced level course.

Academic Progress		
GCSE Subject	Mock exam grade	Predicted grade based on <u>current</u> performance

Personal Qualities					
	Outstanding	Above average	Average	Below average	Poor
<b>General conduct</b>					
<b>Ability</b>					
<b>Honesty</b>					
<b>Reliability</b>					
<b>Punctuality</b>					
<b>Attendance</b>					
<b>Overall assessment</b>					

General Comments	
<b>Signed:</b> .....	<b>Position:</b> .....

**Heads of Years are welcome to return this form via email to [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk) by Friday 18<sup>th</sup> January 2019.** We greatly appreciate your assistance.